

DESCRIPTION OF MATERIALS

 Proposed Construction

 Under Construction

 Remodel/Addition

Property Address:	
Applicant Name:	
Contractor Name:	
Contractor Address:	
Contractor Phone:	Date Prepared:
Loan No (if known):	
Improvement Description: <input type="checkbox"/> Single Family Residence <input type="checkbox"/> Number of Units: _____	
Size: _____ SF	No.'of Stories: _____ Garage: <input type="checkbox"/> Yes; #____ <input type="checkbox"/> No
INSTRUCTIONS	
The completed Description of Materials and a Cost Breakdown for all proposed construction are required for loan applications involving construction (including tract houses not yet built). Be specific in identifying all materials and costs. Comments such as "see plans" and/or "to be determined" are not acceptable. Thank you for your attention to detail.	
SOIL PREPARATION: <input type="checkbox"/> Fill Required <input type="checkbox"/> Compacted <input type="checkbox"/> Excavation Necessary Soils Report Provided With Loan Application: <input type="checkbox"/> Yes <input type="checkbox"/> No	
FOUNDATION(S): <input type="checkbox"/> Poured Continuous Concrete <input type="checkbox"/> Engineered <input type="checkbox"/> Slab <input type="checkbox"/> Other (describe): _____	
SUBFLOOR(S): Basement: <input type="checkbox"/> N/A <input type="checkbox"/> Concrete <input type="checkbox"/> Other (describe): _____ First: <input type="checkbox"/> Concrete Slab <input type="checkbox"/> Wood <input type="checkbox"/> Plywood <input type="checkbox"/> Particle Board <input type="checkbox"/> _____ Second: <input type="checkbox"/> N/A <input type="checkbox"/> Concrete Slab <input type="checkbox"/> Wood <input type="checkbox"/> Plywood <input type="checkbox"/> Particle Board <input type="checkbox"/> _____ Third: <input type="checkbox"/> N/A <input type="checkbox"/> Concrete Slab <input type="checkbox"/> Wood <input type="checkbox"/> Plywood <input type="checkbox"/> Particle Board <input type="checkbox"/> _____	
FIREPLACE(S): <input type="checkbox"/> Masonry <input type="checkbox"/> Prefabricated <input type="checkbox"/> Free Standing <input type="checkbox"/> _____ <input type="checkbox"/> Wood Burning <input type="checkbox"/> Pellet <input type="checkbox"/> Other Fuel: _____ Facing: _____ Hearth: _____ Chimney: _____	
FRAMING: If other than 2" X 4" wood. framing, describe:	
EXTERIOR WALLS: <input type="checkbox"/> Stucco <input type="checkbox"/> Stone <input type="checkbox"/> Wood Siding <input type="checkbox"/> Concrete Block <input type="checkbox"/> T 1 - 11 Ply <input type="checkbox"/> Brick <input type="checkbox"/> Masonite <input type="checkbox"/> Aluminum <input type="checkbox"/> Other (describe): _____	
ROOFING: <input type="checkbox"/> Concrete Tile <input type="checkbox"/> Clay Tile <input type="checkbox"/> Slate <input type="checkbox"/> Comp. Shingle/Wt: _____ <input type="checkbox"/> Wood Shingle/Wt: _____ <input type="checkbox"/> Wood Shake/Wt: _____ <input type="checkbox"/> Tar & Gravel _____	
GUTTERS & DOWNSPOUTS: <input type="checkbox"/> Galv. Metal <input type="checkbox"/> Copper <input type="checkbox"/> _____	

INSULATION: Roof; Material: _____ R-Rating: _____
 Ceilings; Material: _____ R-Rating: _____
 Floors; Material: _____ R-Rating: _____
 Interior Walls; Material: _____ R-Rating: _____
 Exterior Walls; Material: _____ R-Rating: _____

OTHER ENERGY EFFICIENT CONSTRUCTION: Double Glazed Windows
 Solar Panels Other (describe): _____

INTERIOR WALLS: Bath & Plaster Drywall Panel _____

DOORS: Entry Wood Metal Masonite Glass _____
Interior Wood Masonite Hollow Core Solid Core _____
Back Wood Metal Masonite Glass SLGD _____

WINDOWS: Type: Sliding Casement Double Hung _____
Construction Material(s): Aluminum Wood Metal/Plastic Clad
Other (describe): _____

PLUMBING: Water Heater(s); Number _____ Size(s) _____ Fuel _____

Plumbing Fixtures	N/A	Number	Location(s) & Comments
Kitchen Sink(s)			
Wet Bar(s)			
Lavatory(ies)			
Bathtub(s)			
Shower(s) Over Tub(s)			
Stall Shower(s)			
Toilet(s)			
Laundry Tub(s)			
Hot Water Recirc. Pump			
Fire Sprinkler System			

CABINETS: Solid Wood Hardwd Veneer Ply Part. Bd. Metal Other

Room	N/A	Material(s)	Finish	Shelf Materials
Kitchen				
Master Bath				
Bath 1				
Bath 2				
Bath 3				
Laundry				
Wet Bar				

COUNTER TOPS: Standard Height Other (describe) _____
 Kitchen: Ceramic Tile Formica _____
 Bathroom(s): Ceramic Tile Formica _____
 Laundry Room: Ceramic Tile Formica
 Wet Bar: Ceramic Tile Formica _____
 Other(s)

TUB & SHOWER SURROUND(S): (for example, ceramic tile, fiberglass, etc.)
 Master Bath: _____ Bathroom 1 _____
 Bathroom 2 _____ Bathroom 3 _____
 Other(s) _____

HEATING: None Heat Pump(s) Central Forced Air Unit(s) Wall Furnace(s)
 Floor Furnace(s) Free Standing Stove Gravity
 Built-In Radiant: Ceiling Floor Wall Baseboard
 Baseboard: Electric Hot Water
 Other _____
FUEL: Natural Gas Electric Propane Oil Coal Wood
 Other _____

COOLING: None Heat Pump(s) Central Forced Air Unit(s) Wall Unit(s)
 Evaporative Ceiling Fan(s) - Number _____ Wholehouse Fan
 Other _____

BUILT IN APPLIANCES (do not list free standing appliances)

Appliance	N/A	Number	Fuel	Location & Comments
Range & Oven				
Oven				
Cooktop				
Microwave				
Hood & Fan				
Compactor				
Dish Washer				
Garbage Disposal				
Intercom. System				
Security System				
Location(s) & Comments				

